

OLIVIA PIASECKI

liv.piasecki@icloud.com | LinkedIn url

Clarks Summit, PA 18411

(570) 855-4100

EDUCATION

The University of Scranton, Kania School of Management

Bachelor of Science in Business Management

Scranton, PA

Anticipated Graduation May 2028

- Overall GPA: 3.5/4.0
- Merit Scholarship Recipient
- 16 credit hours transferred from West Chester University | 18 credit hours transferred from Lackawanna College
- Relevant Coursework: Microeconomics, Macroeconomics, Marketing, and Business Information/Oral Speaking

Abington Heights High School

Diploma

Clarks Summit, PA

June 2024

- Overall GPA: 3.9/4.0
- National Honor Society

PRACTICAL EXPERIENCE

The Honesdale National Bank

Marketing Intern

Honesdale, PA

June 2025-March 2026

- Design and develop internal intranet platform to improve employee communication and accessibility of resources
- Collaborate with team members on various marketing initiatives and campaigns
- Support content planning and execution across multiple platforms
- Assist with day-to-day administrative and operational tasks

Hooked on State Street

Waitress/Hostess

Clarks Summit, PA

June 2022-March 2026

- Effectively communicate with customers and other employees ensuring that there is a positive atmosphere
- Display adaptability and flexibility with adjusting to changes in scheduling, menu updates and customer flow
- Manage time efficiently with balancing multiple tables while maintaining attention to detail

Pallman Farms

Cashier/Schedule Manager

Clarks Summit, PA

June 2022-June 2025

- Provide friendly and courteous customer service, ensuring a welcoming experience for farm visitors
- Demonstrate strong multitasking skills between making food, handling transactions, keeping the area clean, and selling fresh produce
- Coordinate and manage farm staff schedules while handling different employees' scheduling requests and resolving concerns fairly

VOLUNTEER EXPERIENCE

Back to School Carnival

National Honor Society Treasurer

Clarks Summit, PA

June 2024-Septemeber 2024

- Coordinated event logistics, scheduling, and vendor bookings
- Kept track of supplies, budgets, and responsibilities
- Effectively conveyed information to volunteers, vendors, and participants
- Provided clear instructions to ensure smooth event execution

LEADERSHIP EXPERIENCE

The University of Scranton

Division III Field Hockey Athlete

Scranton, PA

Spring 2025-Present

- Time management skills with balancing athletics, trainings, and academics
- Effectively communicates with coaches, teammates, and trainers

Abington Heights High School

Student Government Treasurer

Clarks Summit, PA

October 2022-June 2024

- Kept accurate records of class funds and expenses
- Voided errors in large number calculations and reported honest amounts to my class advisors
- Met financial deadlines for financial reports and payments

OTHER INFORMATION

Skills: Social Media (Tik Tok, X, Instagram); Microsoft Office (Word, Excel, PowerPoint)

Interests: Field Hockey, Hiking, Spending time with family and friends, and Volunteering at my church