

TIFFANY L. MISCANNON

Hazleton, PA • 570-401-6209 • tcoxe@me.com

ACCOUNTING INTERNSHIP CANDIDATE

Detail-driven accounting student graduating August 2026 with hands-on experience handling high-volume transactions, inventory control, and data accuracy in fast-paced environments. Known for reliability, precision, and the ability to quickly master new systems. Eager to contribute analytical thinking, strong work ethic, and a commitment to financial integrity in a professional accounting role.

EDUCATION

Bachelor of Science in Accounting — In Progress

Lackawanna College, Scranton, PA • Expected May 2026

Associate of Applied Science in Accounting

Lackawanna College, Scranton, PA • May 2024

CORE SKILLS FOR ACCOUNTING ROLES

- Financial accuracy & data integrity
- Transaction processing & reconciliation support
- Inventory tracking and discrepancy resolution
- Microsoft Office (Word, Excel — developing)
- Analytical thinking & problem solving
- Time management in deadline-driven environments
- Customer and stakeholder communication
- Rapid learning of new software and procedures

PROFESSIONAL EXPERIENCE

Walmart — Personal Shopper | Tamaqua, PA

March 2022 – Present

- Process and fulfill large volumes of customer orders with exceptional accuracy and efficiency
- Maintain precise tracking of items, substitutions, and order documentation
- Coordinate staging and distribution to meet strict time requirements
- Resolve discrepancies and customer issues while preserving service standards
- Consistently trusted with responsibilities requiring organization and attention to detail

Sheetz — Sales Associate | Hazleton, PA

Oct 2021 – Jul 2022

- Managed high-volume cash transactions and balanced registers with accuracy
- Delivered reliable service in a fast-paced, multitasking environment
- Maintained compliance with safety and operational procedures

AutoZone — Warehouse Worker | Hazleton, PA

Apr 2021 – Oct 2021

- Verified incoming shipments and monitored inventory accuracy
- Identified discrepancies and supported efficient distribution processes
- Organized stock to improve workflow and retrieval efficiency

Turkey Hill Mini Markets — Sales Associate | Hazleton, PA

Aug 2016 – Aug 2020

- Handled daily financial transactions and POS operations

- Trained new employees on procedures and customer service expectations
 - Maintained inventory levels and store organization
-

CERTIFICATIONS & RECOGNITION

- ServSafe Certified
 - Valid Driver's License
 - Walmart Tamaqua — Employee of the Month (Oct 2024)
 - Walmart Tamaqua — Employee of the Week (Apr 2025)
-